

Date of Meeting: 02/05/07

1. Meeting Agenda

- Review Last Minutes of Meeting.
- Presentation on SEC preparation for next summer.
- Next PQ Workshop.
- Next PQWG Meeting Location & Agenda.
- Other Issues.

2. Attendance at Meeting

<i>Members Present</i>		<i>Members Absent</i>	
<i>Name</i>	<i>Company</i>	<i>Name</i>	<i>Company</i>
Laith A. Al-Bassam	SEC-Transmission	Abdul Aziz Binkhamis (Apologies)	SEC-Transmission
Hamed Al-saggaf	SEC-Transmission	Ali Al-Shubaili	MARAFIQ
Abdulrahman Al-Shabnan	SEC-Transmission	Khaled Al-Gahmdi (Apologies)	SEC-Transmission
Dr. Othman Alnatheer	KACST	Dr. Mahmoud Kassas (Apologies)	KFUPM
Ali Al-Juaib	SEC-Transmission	Hussain AL-Abbad	SABIC
Naif felemban	SEC-Transmission	Saif M. Al-Otaibi (Apologies)	Saudi Aramco
Dr. Yusuf Al-Turki	KAAU	Dr. Tarek Abdulgalil (Apologies)	KFUPM
Dr. Ahmed Abdulwahab	KAAU		
Dr. Mohamed Smiai	KACST		
Navin Joshi	SABIC		
Fayez Al-AJabri	ECRA		
Asaad Al-Eesa	RCJY		
Dr. Mohamed H. Shwehdi	KFUPM		
Abdullah Alshehri	SEC-Transmission		
Abdulla Al-Subaie	SEC-Transmission		H2AXS@se.com.sa

3. Meeting Notes, Decisions, Issues

The meeting started at 10:00, Dr. Mohamed Smiai, the meeting chairman, started the meeting welcoming the attendees. Then he introduced Mr. Fayez Al-Jaber as a representative of ECRA and Mr. Abdullah Alshehri as a representative of Systems Operation-SEC.

- Last Minutes of Meeting
 - Inviting (ECRA).
 - Done.
 - Contacting MARAFIQ regarding their attendance.
 - MARAFIQ was contacted by Dr. Yusuf Al-Turki and Group secretary in this regard.
 - Sending the next workshop presentations to the Group secretary (at least the draft).
 - Postpone the Sending of presentations due to the change of workshop date.
 - Check the possibility of posting all the activity of PQWG on SEC official site.
 - Mr. Laith A. Al-Bassam confirmed that Mr. Khaled Al-Gahmdi is working with SEC-IT on this issue.
 - 2006, PQWG recommendations.
 - Done.
 - Inviting a representative of system operation & control department, SEC, for a presentation on SEC preparation for next summer.
 - Done.
- Presentation on SEC preparation for next summer
 - Mr. Abdullah Alshehri, the representative of Systems Operation-SEC, presented SEC preparation for next summer followed by group discussion.
- Next PQ Workshop
 - Mr. Laith A. Al-Bassam will inform the group members about the new date and location of the next PQ Workshop when they are confirmed by SEC management.

- Next PQWG Meeting Location & Agenda
 - The next meeting will be as scheduled.
- Other Issues
 - The group members asked for another presentations by CTA system operation & control department, SEC, to highlight SEC efforts during summer at the next meeting, and by DTA at the third meeting.

4. Action Items

<i>Action</i>	<i>Assigned to</i>	<i>Due Date</i>	<i>Status</i>
Next PQ Workshop	Mr. Laith A. Al-Bassam	-----	In Progress
Check the possibility of posting all the activity of PQWG on SEC official site.	Khaled Al-Gahmdi	05/09/07	In Progress
2006, PQWG recommendations	Khaled Al-Gahmdi	07/03/07	Done
CTA System operation & control department, SEC, presentation.	Mr. Abdullah Alshehri	05/09/07	In Progress
CTA System operation & control department, SEC, presentation.	Mr. Naif felemban	05/12/07	In Progress

5. Programme of Meetings

The Committee noted the dates of meetings scheduled for 2007/8

<i>Target Date</i>	<i>Time</i>	<i>Location</i>	<i>Host</i>
Wednesday 2 nd May 2007	10:00	Riyadh	KACST
Wednesday 5 th September 2007	10:00	Eastern Province	SABIC
Wednesday 5 th December 2007	10:00	Eastern Province	Saudi Aramco
Wednesday 7 th February 2008	10:00	Jeddah	KAAU

The meeting concluded at 12:15 pm

6. Members Contacts

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