

**Date of Meeting:** 21/05/08

## 1. Meeting Agenda

- Review Last Minutes of Meeting.
- Presentations.
- CIGRE requirements.
- 2007 PQWG Annual Report.
- Proposals for the general and technical workshops.
- Next PQWG Meeting Location & Agenda.
- Other issues.

## 2. Attendance at Meeting

<i>Members Present</i>		<i>Members Absent</i>	
<i>Name</i>	<i>Company</i>	<i>Name</i>	<i>Company</i>
Laith A. Al-Bassam	SEC-Transmission	Dr. Tarek Abdulgalil	KFUPM
Dr. Othman Al-Natheer	KACST	Dr. Mahmoud Kassas	KFUPM
Hamed Al-saggaf	SEC-Transmission	Dr. Mohamed Shwehdi	KFUPM
Abdullah Alshehri	SEC-Transmission	Fayez Al-Ajabri	ECRA
Abdulaziz AL-Zahrani	SABIC	Asaad Al-Eesa	RCJY
Dr. Mohamed Smiai	KACST	Ahmed Almobydh	SEC-Distribution
Khaled Al-Gahmdi	SEC-Transmission	Mazen Al-Mulla	Saudi Aramco
Abdul Aziz Binkhamis	SEC-Transmission		
Naif felemban	SEC-Transmission		
Dr. Ahmed Abdulwahab	KAAU		
Dr. Ahmed Mustafa	SEC-Transmission		
Abdulrahman Al-Shabnan	SEC-Transmission		

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### 3. Meeting Notes, Decisions, Issues

The meeting started at 10:00, Mr. Laith A. Al-Bassam - SEC, the meeting chairman, started the meeting welcoming the attendees. The group reviewed the meeting agenda and the following were discussed:

- *Last Minutes of Meeting*

The last minutes of Meeting were reviewed and action items were discussed as follows:

- Next PQ Workshop:
    - Mr. Laith Al-Bassam confirmed that SEC will continue the conducting of PQ workshops starting next year.
  - Posting PQWG web-page:
    - Mr. Khaled Al-Gahmdi confirmed that the web-page is under construction.
  - Disturbances report:
    - SABIC sent the interruptions list for 2007; SABIC interruptions list of 2008 and the 2007&2008 lists for Saudi Aramco are still missing.
  - Other action items will be discussed latter as part of the meeting agenda.
- *Presentations*
    - "Investigation of Voltage Fluctuation Problem @ Dhahran Network" presented by Dr. Ahmed Mustafa, SEC, followed by group discussion.
    - "SEC preparation for next summer" presented by Mr. Abdullah Alshehri, SEC, followed by group discussion.
    - "Power quality/reliability workshops" presented by Dr. Ahmed Abdulwahab, KAAU, followed by group discussion.
      - Dr. Othman Al-Natheer will send the contacts of more PQ experts to Dr. Ahmed Abdulwahab next week.
      - The group agreed that the participants should not exceed 20 persons.
      - Dr. Ahmed Abdulwahab will contact the PQ experts and update the group during the next meeting.

- *CIGRE requirements*
  - The group agreed to postpone the discussion of this item to the next meeting.
- *2007 PQWG Annual Report*
  - The draft of 2007 annual report was sent to the group members before the meeting.
  - Mr. Khaled Al-Gahmdi confirmed that he didn't receive any recommendations, as agreed last meeting, yet.
  - Mr. Abdulrahman Al-Shabnan will extract the recommendations from 2007 Minutes of Meetings and send it to the group for comments.
- *Proposals for the general and technical workshops*
  - This item was discussed already as a part of Last Minutes of Meeting.
- *Next PQWG Meeting Location & Agenda*
  - The next meeting will be hosted by SABIC as scheduled, Mr. Abdulaziz AL-Zahrani, SABIC, will confirm the location within 2 weeks.
- *Other Issues*
  - Mr. Khaled Al-Gahmdi suggested that the group take 30 minutes each meeting for brainstorming session to generate this year recommendations, this meeting recommendations as follows:
    1. SEC should consider all PQ parameters in their studies.
    2. SEC should check the PQ level regularly at the interface points with bulk costumers.
    3. SEC should upgrade the power supply agreement according to the grid code.
    4. Universities should exchange the practical experience with SEC.

**4. Action Items**

<i>Action</i>	<i>Assigned to</i>	<i>Due Date</i>	<i>Status</i>
Next PQ Workshop	Mr. Al-Bassam	27/09/08	In Progress
Posting PQWG web-page	Mr. Al-Gahmdi	27/09/08	In Progress
CIGRE clarifications	Group	27/09/08	In Progress
Disturbances report	Saudi Aramco, SABIC & RCJY	The 5 <sup>th</sup> of each month	In Progress
Extract the recommendations from 2007 Minutes of Meetings	Mr. Al-Shabnan	01/06/08	In Progress
2007 PQWG Annual Report recommendations	Group	04/06/08	In Progress
Proposals for the workshops	Dr. Kassas and Dr. Ahmed Abdulwahab	27/09/08	In Progress
Presentation	Next meeting host	27/09/08	In Progress

**5. Programme of Meetings**

The Committee noted the dates of meetings scheduled for 2007/8

<i>Target Date</i>	<i>Time</i>	<i>Location</i>	<i>Host</i>
Wednesday 27 February 2008	10:00	Jeddah	KAU
Wednesday 21 May 2008	10:00	Abha	SEC
Wednesday 27 August 2008	10:00	Eastern Province	SABIC
Wednesday 24 December 2008	10:00	Shaybah field (Tentative)	Saudi Aramco

**6. Members Contacts**

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